

Archived Agenda Item Request

Item Status

APPROVED

Tracking Number

6626

Meeting Date

04/24/2012

Creation Date

04/05/2012 04:43:10 PM

Postponed To

Originator Full Name

SCHWARTZMAN, BARNETT

Item Type

CONSENT AGENDA

Other Item Type Description

Districts: 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐

Subject

County Purchasing Card (PCard) Program

Attachments (List):

n/a

Department

COUNTY MANAGER

Public Access

YES

Division

PROCUREMENT

Bypass Division Director Approval

Fiscal Impact

Fee Recommendation

Budget

Account Number

n/a

Advertisement Required?

NO

Advertised Date

Paper

Recommendation/Required Action:

That the Board approve alignment of the County PCard Program to the State of Florida PCard contract, and authorize the procurement office to execute all associated implementing documentation. There is no immediate fiscal impact. The action is intended to increase rebate revenue.

Background Summary:

(For spell check, write this summary in Microsoft Word and paste the results here)

As previously approved by the BCC, the County's PCard program is currently aligned with a Polk County PCard contract. The Board approved alignment with the Polk contract in lieu of the then current alignment with the State of Florida PCard contract based on a higher rebate percentage being available under the Polk contract.

That situation is now reversed. The current State of Florida PCard contract now offers a higher percentage rebate than the Polk contract (1.4% rebate vs. 1.1% rebate at current PCard expenditure levels). Switching to the state contract involves no change in process as the state contract involves the same vendor (Bank of America) and the same software management program (works) associated with the Polk contract. There will be no need to secure additional or replacement PCards.

At our current expenditure rate under the PCard Program, the proposed change would generate an estimated additional rebate value of \$25,000 over and above the recently received calendar year 2011 rebate value of \$89,000. Increased use of the PCard as a payment process is being considered to increase PCard rebate revenue in general.

Action Taken By Board:

Action

Other Description

APPROVED

Continue/Deferred Until

Special Instruction By

Special Instructions

TRACKING	APPROVAL STATUS	APPROVAL DATE STAMP
<u>Division Director</u>	APPROVED	04/06/2012 08:46:10 AM
<u>Director</u>	APPROVED	04/06/2012 08:50:26 AM
<u>Budget Manager</u>		
<u>Budget Analyst</u>	APPROVED	04/09/2012 08:51:41 AM
<u>Budget Director</u>	APPROVED	04/09/2012 02:11:28 PM
<u>County Attorney</u>	APPROVED	04/10/2012 08:05:08 AM
<u>Assistant CA</u>		
<u>County Manager</u>	APPROVED	04/10/2012 08:18:03 AM